

Printable instructions to:

How To Split A DiveMeets Event:

Go to EVENTS MANAGEMENT

Click CLEAR SELECTED

Check (select) the Event to split

Click CUTS/REVERSE/SPLIT button

Click SPLIT EVENT

Message will pop up saying you must select 2 panels. click YES.

Create Panels A and B.

Add them to the Event and select Panel Rotations. First Panel A Then Panel B

When done click CONTINUE

On the top of the (split event) screen there is a drop down that says "Add Divers Selected to Board A" (leave it as is).

Check all divers that will go to Board A, and click ADD DIVER.

Message will pop up "add divers to board A" click YES. (divers will show up on the right grid.).

Go to the Top of the screen and select from the drop down "Add Divers selected to Board B"

Check all divers that will go to Board B, and click ADD DIVER.

Message will pop up "add divers to board B" click YES. (divers will show up on the right grid.).

Click the VIEW OR PRINT DIVERS PER BOARD button at the bottom of the screen, to print a paper sheet of who goes to which board.

Click CONTINUE .

Message will pop up "You are now ready to export the split event into a jump drive."

Click GO TO DATA MANAGEMENT TO EXPORT.

On the Data Management Screen click EXPORT CHANGES

At this point you will be back on Events management, and the event status will show as Final-Split. You have the split event on the jump drive that you will move into the other computer on the next steps.

IF YOU ARE USING 2 SCORING COMPUTERS (no master). One computer will run Board A and the other will run Board B.

With the Jump Drive that has the Export Changes from the Split event, go to the B computer.

go to DATA MANAGEMENT

click IMPORT CHANGES

message "a split event is being imported, you must select the panels and rotations for this event"

click Close this message.

message "results imported"

click CONTINUE.

Go to EVENTS MANAGEMENT

Click the event you want to setup as split. the event status will show as Final-Split

Click button 1 SET DIVER ORDER

message " this is a split event you should have exported the changes before sorting"

click YES I EXPORTED THE SPLIT EVENT

message "Please select the board this computer will score"

From the drop down select BOARD B (Board A will be the pc from which we exported changes from).

Click CONTINUE

Message "Do you really want to run board b "

Click YES

Message "Do you really want to sort divers"

Click YES

At this point all the divers that do not belong in board B will be deleted from this event (see the Divers column on events management is now left with only the number of divers you had selected.)

Click Button 2 ADD JUDGES PANELS

Add Panel A and B you created on the other computer.

Select the opposite rotations than what you selected on the board A computer.

Click CONTINUE

Click Button 3 LOAD TO SCOREKEEPER

YOU HAVE THE BOARD B COMPUTER READY.

NOW THAT YOU ARE SURE YOU HAVE HALF OF THE EVENT OVER HERE GO BACK TO BOARD A COMPUTER AND SET IT UP following these steps :

Go to EVENTS MANAGEMENT

Click the event you want to setup as the A part of the split. the event status will show as Prelim-Split or Final-Split

Click button 1 SET DIVER ORDER

message " this is a split event you should have exported the changes before sorting"

click YES I EXPORTED THE SPLIT EVENT

message "Please select the board this computer will score"

From the drop down select BOARD A (board B is the one you exported changes to and set up right before now.).

Click CONTINUE

Message "Do you really want to run board A "

Click YES

Message "Do you really want to sort divers"

Click YES

At this point all the divers that do not belong in board A will be deleted from this event (see the Divers column)

The event already has the panel and rotations loaded so you can skip button number 2.

Click Button 3 LOAD TO SCOREKEEPER

YOU HAVE THE BOARD A COMPUTER READY.

RUN THE EVENT ON EACH COMPUTERS.

Once the event ends it WILL NOT ask to advance divers. you will have to do this after you gather the event results into THE Board A computer.

Go to the BOARD B computer.

Click DATA MANAGEMENT

Click EXPORT RESULTS

Select the event that just finished.

EXPORT RESULTS into Jump Drive.

Go to the BOARD A computer.

Click DATA MANAGEMENT

Click IMPORT RESULTS

IMPORT RESULTS from Jump Drive.

Once the results are imported go to EVENTS MANAGEMENT

You will see the event status is now Completed and the number of divers is back to the original number (not just half).

Go to REPORTS // AFTER EVENT REPORTS /// EVENT RESULTS print event results.

That's it.

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